

**Chief Executives' Group – North Yorkshire and York**  
**10 May 2012 at County Hall, Northallerton**  
**Minutes and action points**

1	Present and apologies	Action																																														
	<p><b>Present:</b></p> <table><tr><td>Richard Flinton</td><td>North Yorkshire County Council (chair)</td></tr><tr><td>Jim Dillon</td><td>Scarborough Borough Council</td></tr><tr><td>Janet Waggott</td><td>Ryedale District Council</td></tr><tr><td>Paul Shevlin</td><td>Craven District Council</td></tr><tr><td>Wallace Sampson</td><td>Harrogate Borough Council</td></tr><tr><td>Tim Madgwick</td><td>North Yorkshire Police</td></tr><tr><td>Kate Tayler</td><td>North Yorkshire and York Forum</td></tr><tr><td>David Butterworth</td><td>Yorkshire Dales National Park Authority, also representing North York Moors National Park Authority (on behalf of Andy Wilson)</td></tr><tr><td>Ian Graham</td><td>City of York Council (on behalf of Kersten England)</td></tr><tr><td>Tony Clark</td><td>Richmondshire District Council</td></tr><tr><td>Len Cruddas</td><td>Leeds, York and North Yorkshire Chamber of Commerce</td></tr></table> <p><b>In attendance:</b></p> <table><tr><td>Barry Dodd</td><td>York, North Yorkshire and East Riding Local Enterprise Partnership</td></tr><tr><td>David Bowe</td><td>North Yorkshire County Council</td></tr><tr><td>Pete Brown</td><td>York and North Yorkshire Probation Trust</td></tr><tr><td>Neil Irving</td><td>North Yorkshire County Council</td></tr><tr><td>Sue Giffen</td><td>North Yorkshire County Council</td></tr><tr><td>John Moore</td><td>North Yorkshire County Council</td></tr><tr><td>Deborah Hugill</td><td>North Yorkshire County Council (secretariat)</td></tr></table> <p><b>Apologies:</b></p> <table><tr><td>Martin Connor</td><td>Selby District Council</td></tr><tr><td>Kersten England</td><td>City of York Council</td></tr><tr><td>Andy Wilson</td><td>North York Moors National Park Authority</td></tr><tr><td>Nigel Hutchinson</td><td>North Yorkshire Fire &amp; Rescue Service</td></tr><tr><td>Phil Morton</td><td>Hambleton District Council</td></tr></table>	Richard Flinton	North Yorkshire County Council (chair)	Jim Dillon	Scarborough Borough Council	Janet Waggott	Ryedale District Council	Paul Shevlin	Craven District Council	Wallace Sampson	Harrogate Borough Council	Tim Madgwick	North Yorkshire Police	Kate Tayler	North Yorkshire and York Forum	David Butterworth	Yorkshire Dales National Park Authority, also representing North York Moors National Park Authority (on behalf of Andy Wilson)	Ian Graham	City of York Council (on behalf of Kersten England)	Tony Clark	Richmondshire District Council	Len Cruddas	Leeds, York and North Yorkshire Chamber of Commerce	Barry Dodd	York, North Yorkshire and East Riding Local Enterprise Partnership	David Bowe	North Yorkshire County Council	Pete Brown	York and North Yorkshire Probation Trust	Neil Irving	North Yorkshire County Council	Sue Giffen	North Yorkshire County Council	John Moore	North Yorkshire County Council	Deborah Hugill	North Yorkshire County Council (secretariat)	Martin Connor	Selby District Council	Kersten England	City of York Council	Andy Wilson	North York Moors National Park Authority	Nigel Hutchinson	North Yorkshire Fire & Rescue Service	Phil Morton	Hambleton District Council	
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2	Minutes of last meeting – 16 March 2012	Action																																														
	The minutes of the last meeting were agreed as a true record.																																															
3	Matters arising	Action																																														
	There were no matters arising.																																															

4	Supporting economic growth and employment	Action
	<p>Barry Dodd, Chair of the York, North Yorkshire and East Riding Local Enterprise Partnership (LEP) gave the meeting an update on the work of the LEP, including the priorities in the North Yorkshire Community Plan. The Board is working well and a strategic review is beginning to ensure that LEP resources are allocated to the right priorities. He encouraged members of the group to feed into the strategic priorities and he undertook to formally invite input. A key output of the review will be a clear vision about what could be achieved through a Rural Deal. Rural Deals are likely to be modified from the current City Deal model and it will be essential to be prepared for this opportunity.</p> <p>Other areas highlighted included:</p> <ul style="list-style-type: none"> <li>• Access to finance – testing of business plans prior to submission to banks is being piloted</li> <li>• Tourism – LEP is publicly backing Welcome to Yorkshire</li> <li>• Broadband pilots – concentrating on encouraging business take up</li> <li>• Skills – key issue which is important in urban and rural areas. There is a need to move away from a generic approach.</li> <li>• Youth employment – encouraging and incentivising the establishment of apprentices with future need in mind</li> <li>• Future strategic opportunities in the county including attracting high tech businesses.</li> <li>• Growing Places Fund – need to identify good quality opportunities</li> </ul> <p>There was a discussion about planning for spikes in possible labour demand and supporting business growth in Scarborough, particularly around construction as this is a very challenging labour market and there are likely to be opportunities in parts of the county to recruit local people.</p> <p>There was acknowledgement and thanks for the funding support the LEP has given in the Harrogate district.</p>	
5	Sub-Regional Collaboration on Infrastructure Mapping and Planning	Action
	<p>David Bowe gave a presentation updating the group on work being undertaken to co-ordinate planning in this area. This included a demonstration of the way data might be mapped and made available to all relevant agencies. It was agreed that working together would be the most effective way forward but there needed to be an acknowledgement that different districts were further forward than others.</p> <p>More work needs to be undertaken and a task and finish group of strategic planners will meet and feed their conclusions to Local Government North Yorkshire and York. David Bowe undertook to pull the group together. The group will also look about the most cost effective ways to carry out CIL evaluation.</p>	DB
6	Local Criminal Justice Board (LCJB) Business Plan 2012/13	Action
	<p>Pete Brown, Chief Executive, York and North Yorkshire Probation Trust presented a paper explaining the structure, work priorities and current process for business planning of the LCJB. The forthcoming election of a</p>	

	<p>Police and Crime Commissioner (PCC) for North Yorkshire and York will increase the need to work even more closely with other agencies and it will be important to consider how planning cycles can be more closely aligned. It was noted that Local Authorities' planning cycles broadly run from November to February. It was noted that the budget setting period for the PCC seems to be very tight.</p> <p>There was a discussion about the measurement of outcomes and the difficulties this can present, particularly in rural areas where smaller numbers of crimes and anti-social behaviour may have a disproportionate impact.</p>	
<b>7</b>	<b>Probation Review</b>	<b>Action</b>
	<p>Pete Brown also brought a consultation on a proposed restructure of probation services to the attention of the group. The proposed model is a purchaser / provider one, although trusts would retain certain high risk elements. Funding may also reside with the PCC, Local Authorities or follow the current national model. He encouraged the group to respond to the consultation and expressed his willingness to discuss the matter further with individuals if that was required. The deadline for responses is 22 June and a decision is expected in the autumn.</p>	<b>All</b>
<b>8</b>	<b>Communities where multiple deprivation exists</b>	<b>Action</b>
	<p>Neil Irving gave an update on work to organise initial meetings of key partners in Selby North and Skipton South, and existing work in areas within Scarborough Borough (Barrowcliff, Eastfield and East Whitby) and Harrogate District (Woodfield, Ripon Minster and Pateley Bridge).</p> <p>Updates on the work in Selby North, Skipton South, Scarborough Borough and Harrogate District will be reported to the group on a six-monthly basis.</p>	
<b>9</b>	<b>LGNY meeting 25 May 2012</b>	<b>Action</b>
	<p>The meeting on 25 May 2012 had been postponed but suggestions for agenda items were welcome. An item on the Police and Crime Commissioner was suggested and it was agreed it would be useful for Kersten England, as returning officer, to incorporate information about the election process.</p>	<b>DH</b>
<b>10</b>	<b>Any other business</b>	<b>Action</b>
	<ul style="list-style-type: none"> <li>Auto-enrolment of all employees in pension schemes, including potential increases to employer contributions and administration – Sue Giffen, Assistant Personnel Officer (Pensions), North Yorkshire County Council presented information about the challenges of auto-enrollment, explained NYCC's approach and signposted to further information.</li> <li>Localisation of support for council tax (replacing council tax benefit), including implications for public sector organisations who precept – A paper had been produced by Paul Cresswell, Ryedale</li> </ul>	<b>All</b>

	District Council and a collective view needs to be agreed. There are difficulties in developing a scheme as the guidance is not yet finalised but a decision must be reached quickly as the financial impact is significant. Best practice information and a small amount of funding to assist the process is available. There was also an offer of help for support and co-ordination from the communications team at NYCC. It was agreed that district and borough chief executives will agree a position by email.	<b>District and Borough chief executives</b>
<b>11</b>	<b>Date and time of next meeting</b>	<b>Action</b>
	Wednesday 5 September 2012, 2.30pm to 4.30pm at County Hall	